



MANAGING FILE UPLOADS IN COPILOT4DEVOPS

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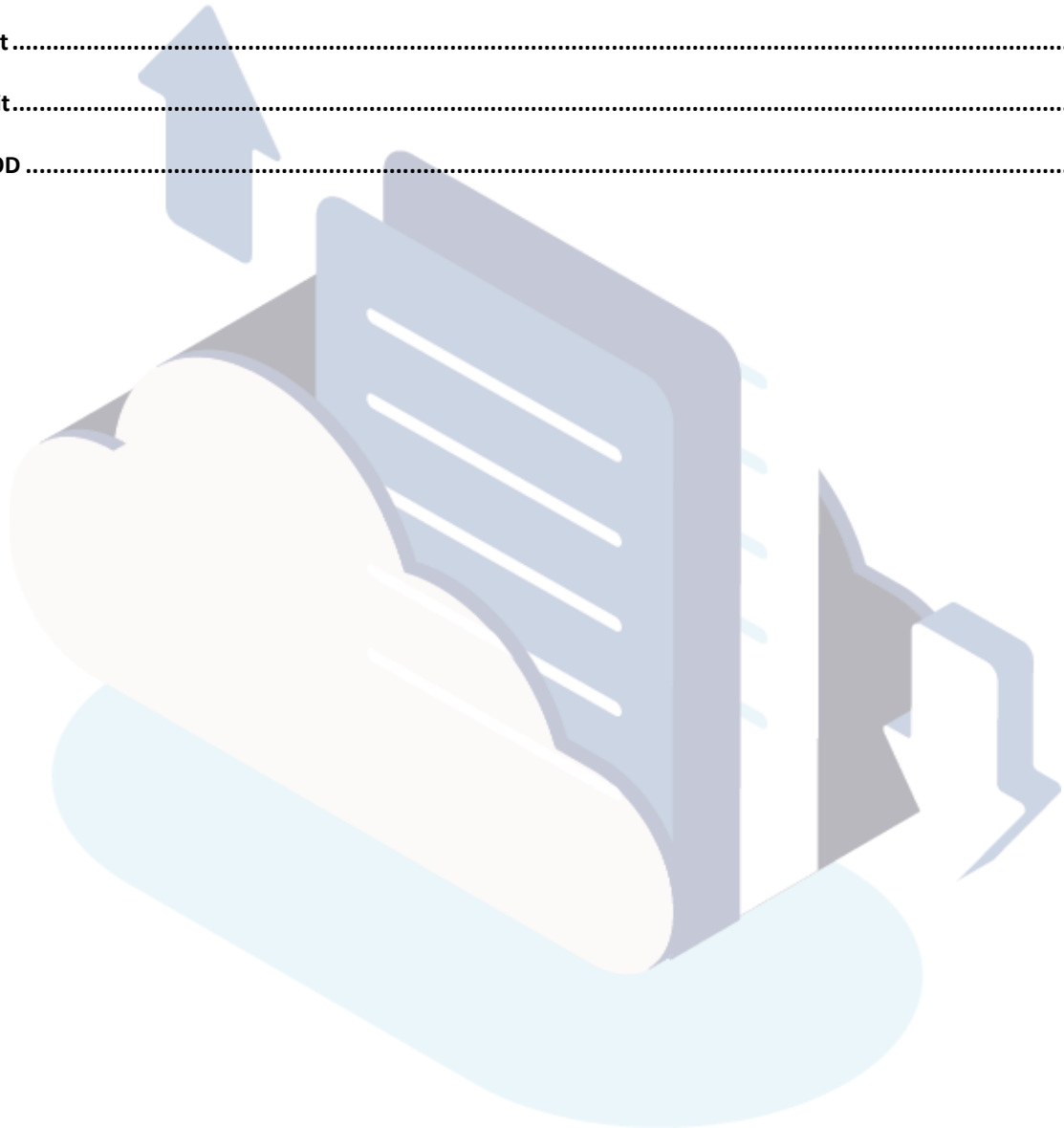
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INTRODUCTION

This document serves to clearly define the file size limitations associated with file uploads in Chat, Elicit, and BYOD platforms. As **Copilot4DevOps** continues to evolve into a comprehensive productivity tool—supporting a wide range of use cases such as multi-step operations, diagram and mockup generation, coding support, and documentation analysis—it is essential for users to understand the platform’s file handling capabilities and constraints.

SCOPE AND COVERAGE

This document outlines the following key areas related to file uploads:

- Maximum allowable file size per upload
- Number of files that can be uploaded in a single prompt, conversation thread, or in the organization (BYOD)
- Cumulative limits as governed by the underlying AI service
- Recommended best practices for managing large files or multiple attachments

Understanding these limitations is critical to optimizing performance, ensuring smooth user interactions, and maintaining workflow efficiency when working within the Copilot4DevOps environment.

CHAT

In the **Attachment** feature of the **Chat** function, the following file size limits apply:

File Upload Limits	OpenAI/AzureAI
Per File Limit	
Maximum size per file	512 MB or 5,000,000 tokens
Per Prompt (Message) Limit	
Maximum files per Prompt	10 files - each must not exceed 512 MB
Per Chat (Thread) Limit	
Maximum files per Chat	While there's no strict limit on the number of files per thread, each file within thread must still comply with the 512 MB size restriction.
Maximum size all file(s) per Chat	It is recommended to keep the total file size under approximately 100 MB. Note: While OpenAI has not specified a definitive total size limit per chat, uploading too many large files within a single thread may lead to performance issues or cause the thread to fail to load properly .
Expiration	
File expiration	Each chat have a one-month lifecycle and will be archived if there is no activity within that period.

Note: When using an organization's LLM (your own LLM), the file size limit will depend on the specifications defined by that AI Service.

ELICIT

When using the **Setup Elicitation** step within the Elicit function, the following **file upload constraints** apply:

Upload Constraints	
Maximum number of files (incl. images):	You can upload up to 5 files, depending on their total content size. If the combined size reaches 350 KB, any additional files will be automatically skipped by the system. Otherwise, all 5 files can be uploaded as long as the total remains within the 350 KB limit .
File size (raw):	There is no strict limit on the raw size of individual files; however, limitations are enforced based on the total extracted text content .
Content extraction:	<ul style="list-style-type: none"> Only textual content is extracted from uploaded files. Non-text elements—such as images, embedded objects, styles, and metadata—are excluded from processing.
Effective size limit:	<ul style="list-style-type: none"> The combined extracted text content from all uploaded files must not exceed 350 KB. This limit applies to the extracted text, not the original file sizes.
Validation Example:	A batch of 5 files totaling 5 MB may be accepted if the combined extracted text content remains within the 350 KB threshold .
Exceeding the limit:	<p>If the total extracted content exceeds the 350 KB limit, one or more files will be skipped during processing.</p> <p>In such cases, users will receive the following message: <i>"File content size exceeds the limit of 350 KB. Some files were skipped."</i></p>

BYOD

In the **BYOD** tab under the Admin Panel, the following file size limits apply:

File Upload Limits	OpenAI / AzureAI
Per File Limit	
Maximum size per file	512 MB or 5,000,000 tokens
Per Organization Limit	
Maximum file(s) size per Organization	100 GB
Maximum files per Organization (Incl. Uploaded Documents, Azure DevOps Queries, Azure DevOps Wiki Pages)	10,000 files
Expiration	
File expiration	All uploaded data in BYOD can be deleted in the following scenarios: <ul style="list-style-type: none"> • Manually deleted from the BYOD tab by the Admin. • When the AI Service is switched from the LLM tab. • Whenever the license is changed/upgraded.

Note: When using an organization's LLM (your own LLM), the file size limit will depend on the specifications defined by that AI Service.